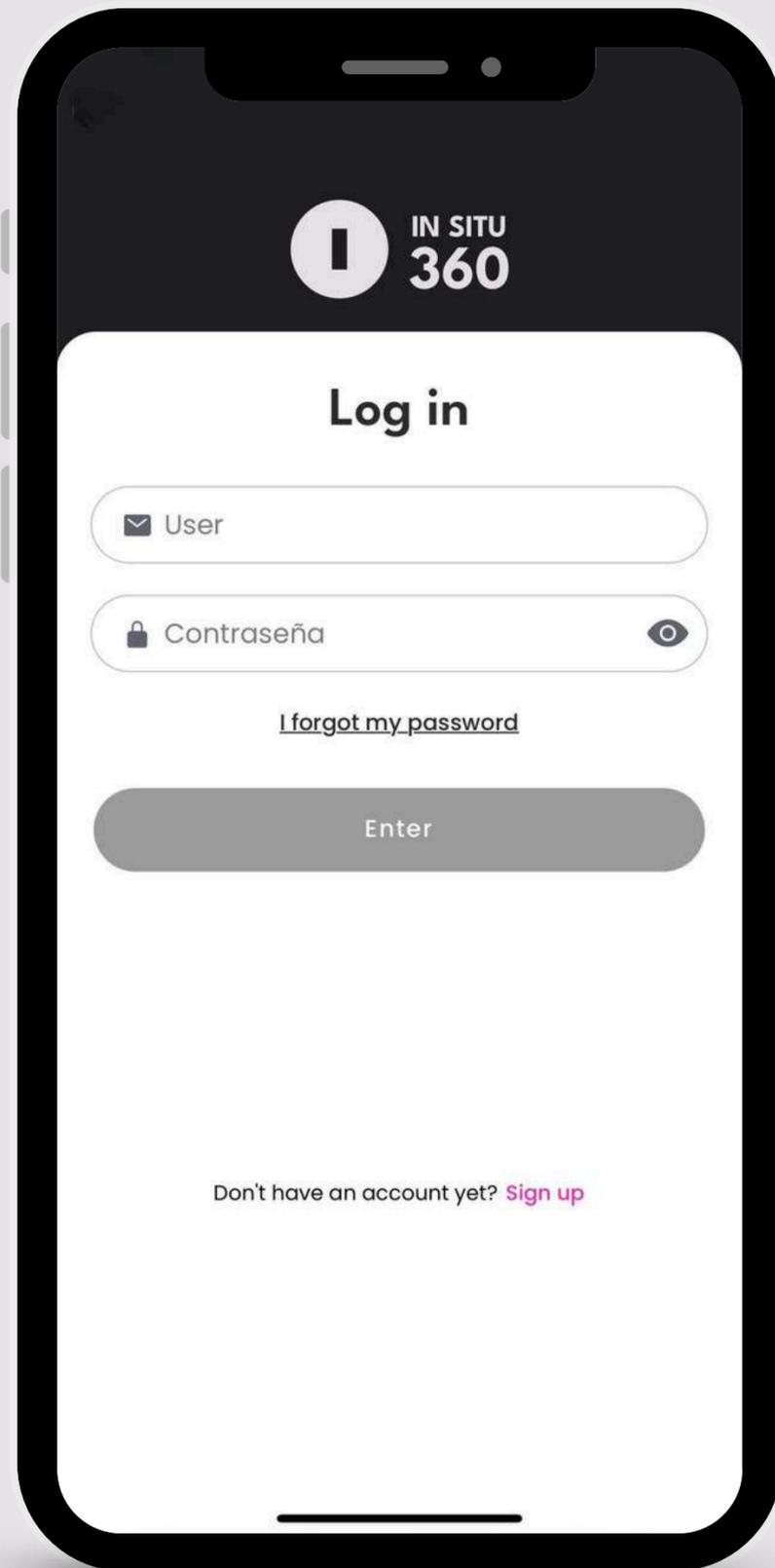




**IN SITU
360**

THE PRODUCTION AND EVENT PLATFORM





LOGIN & REGISTRATION

When you first open In Situ 360, you will see the **log in screen**.

If you don't have an account yet, you can **select the "Sign up" option**. The registration process requires additional information.

To access your account, simply **enter your email and password**.



HOME PAGE

Here, you will find a **showcase of professionals, companies and suppliers within the app**, as well as other content related to media industry.

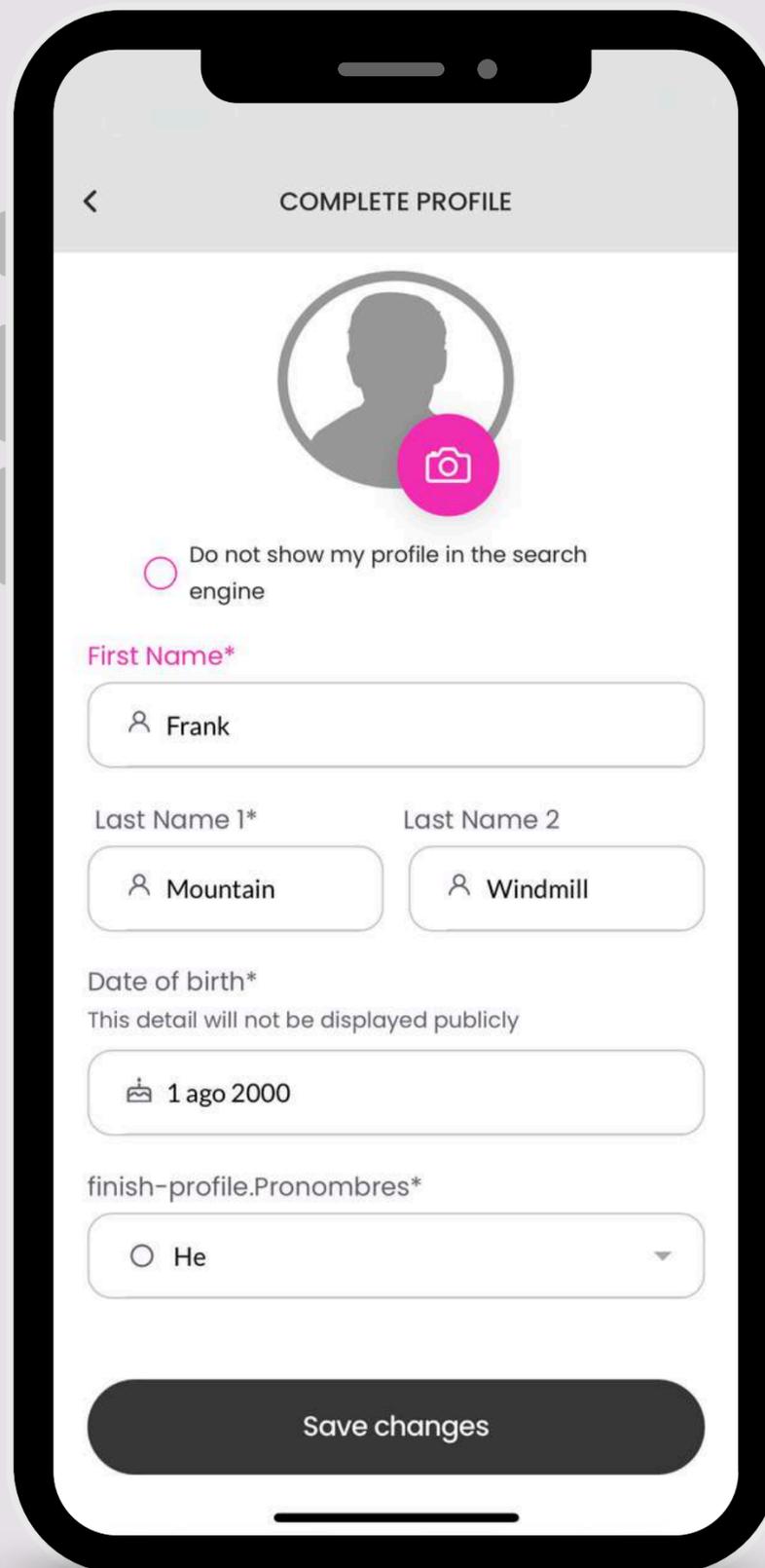
This section helps you discover talent and services available on In Situ 360.

CREATE YOUR PROFILE

To make the most of In Situ 360, you **need to complete your profile**. You can add:

- Your name and surname(s)
- Date of birth (*not publicly visible*)
- Your pronouns
- Your category (Photography, Film/Video, TV, Music, Events, Theater, Others)
- Your salary range
- Tags to describe your expertise
- A description to highlight your skills and experience

Completing your profile ensures **potential clients can find and contact you more easily**.



COMPLETE PROFILE

Do not show my profile in the search engine

First Name*

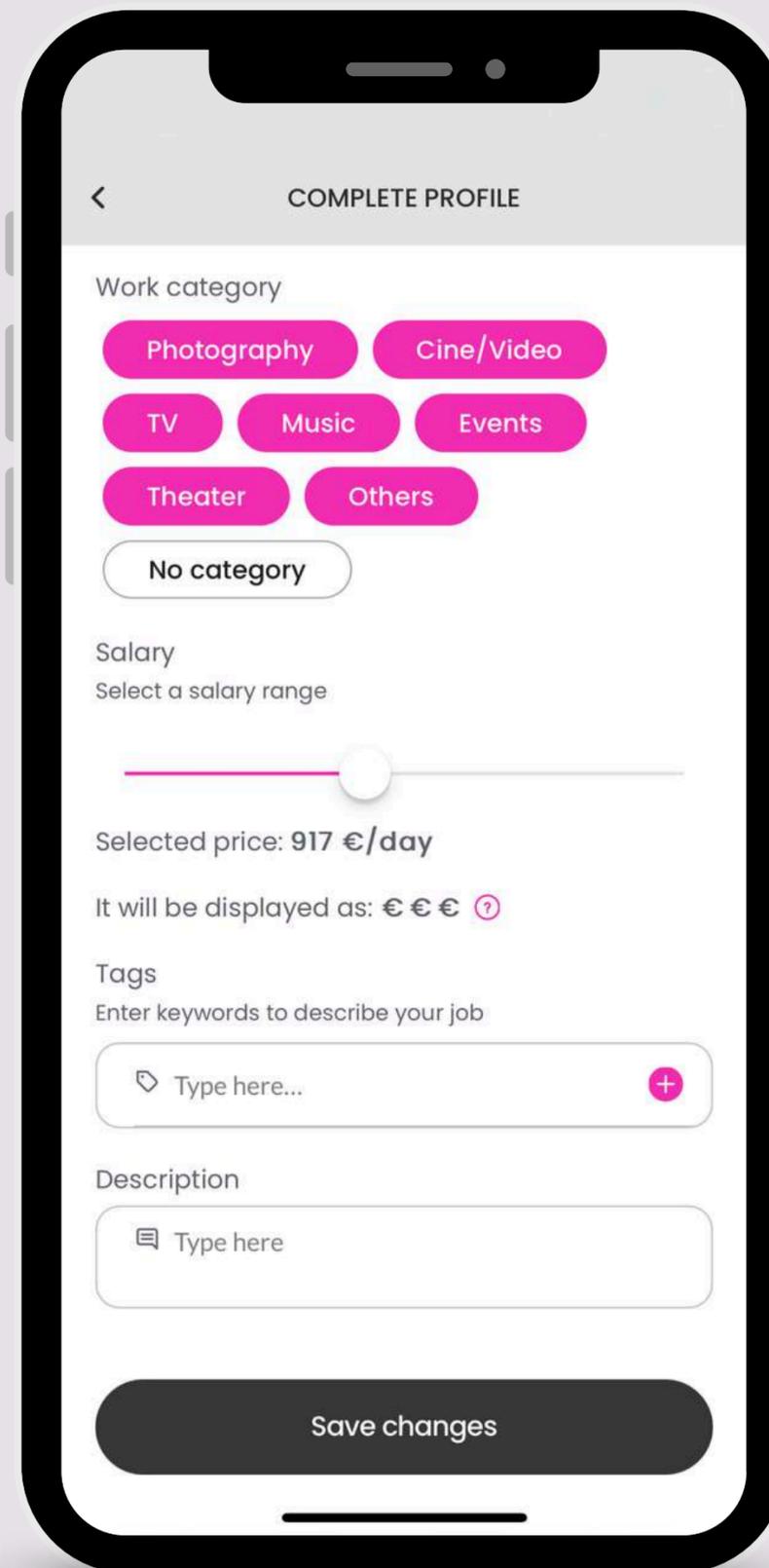
Last Name 1*

Last Name 2

Date of birth*
This detail will not be displayed publicly

finish-profile.Pronombres*

Save changes



COMPLETE PROFILE

Work category

Photography Cine/Video
TV Music Events
Theater Others
No category

Salary
Select a salary range

Selected price: 917 €/day
It will be displayed as: €€€ ?

Tags
Enter keywords to describe your job

Description

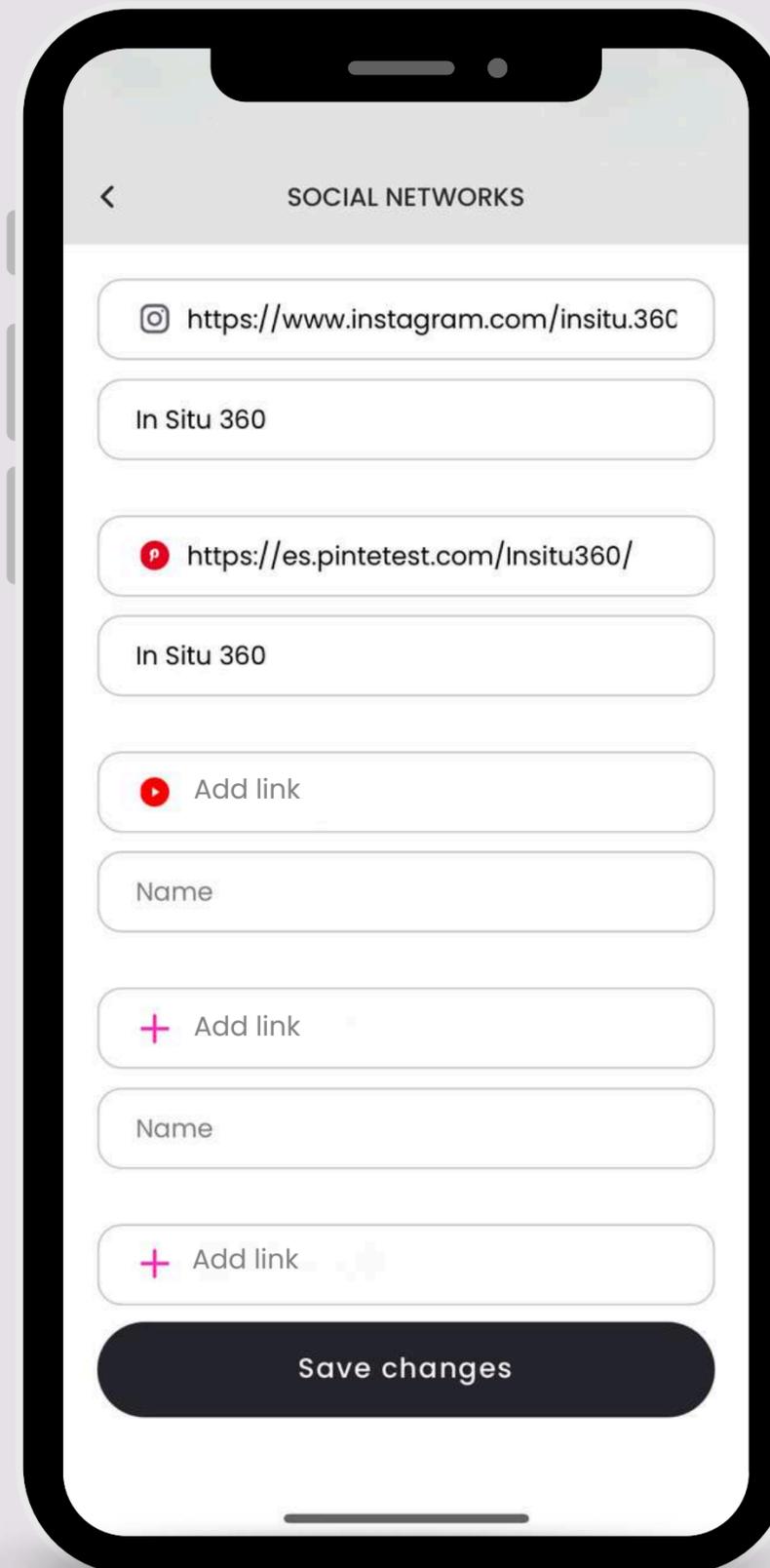
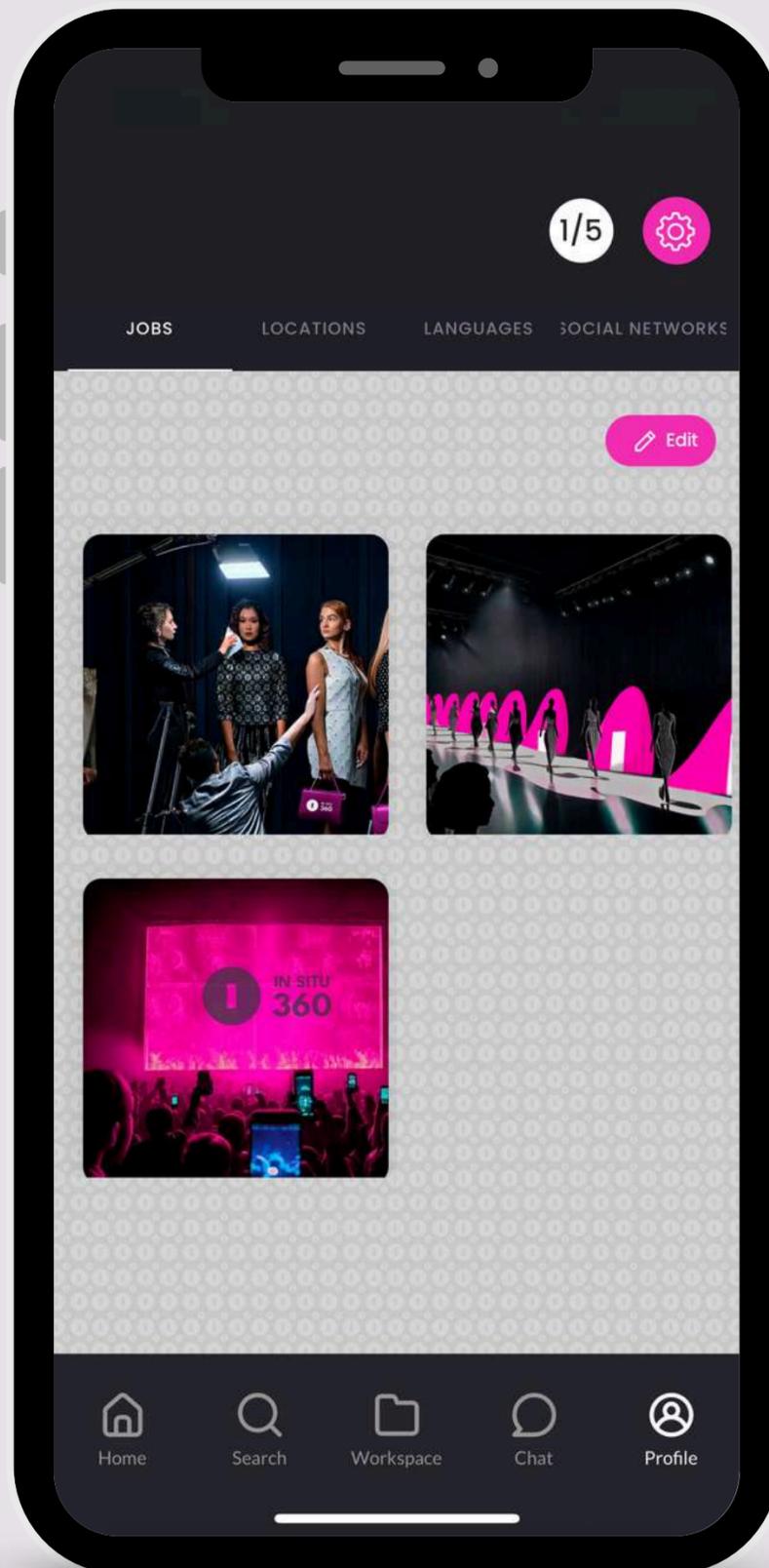
Save changes

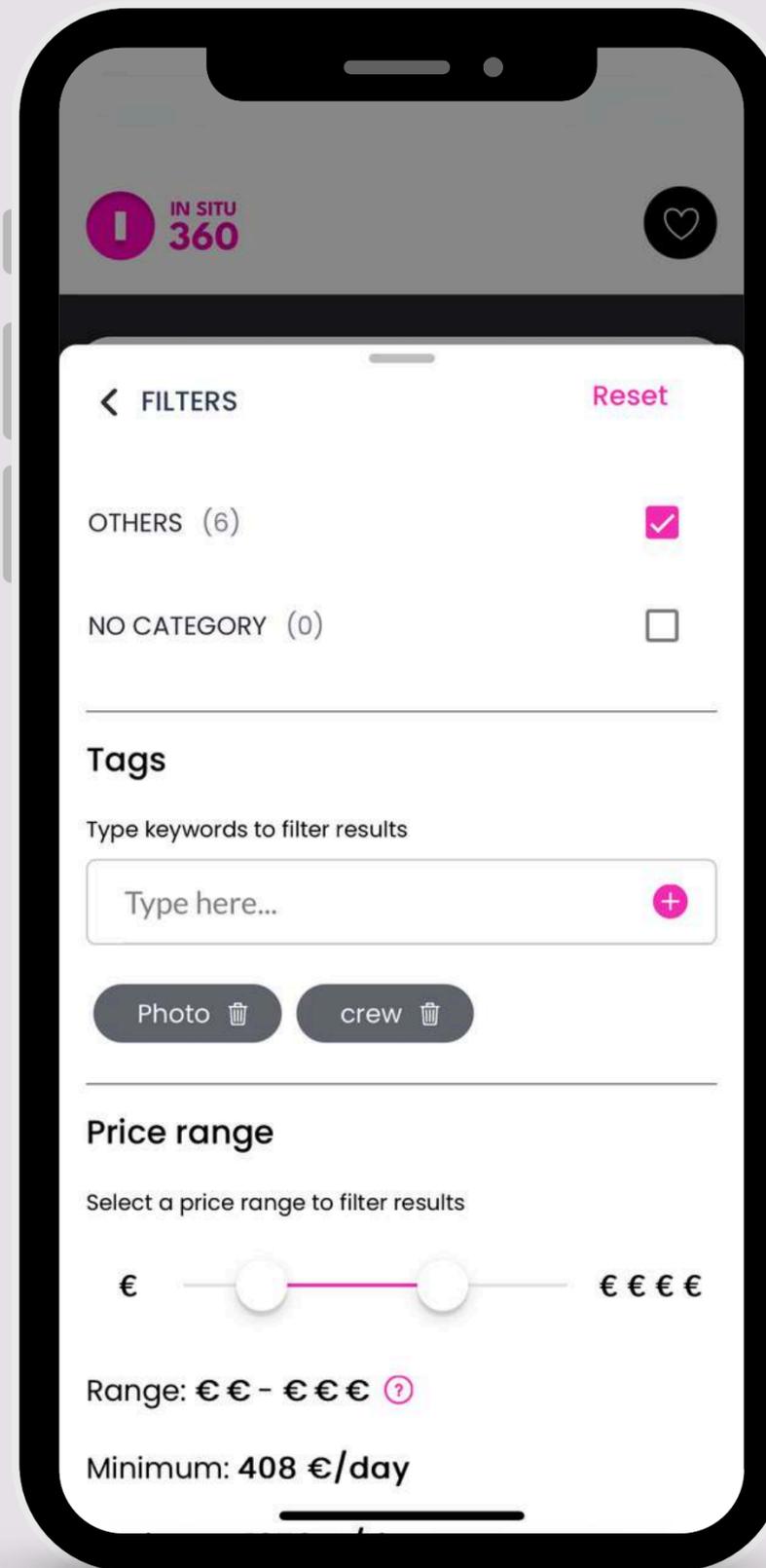
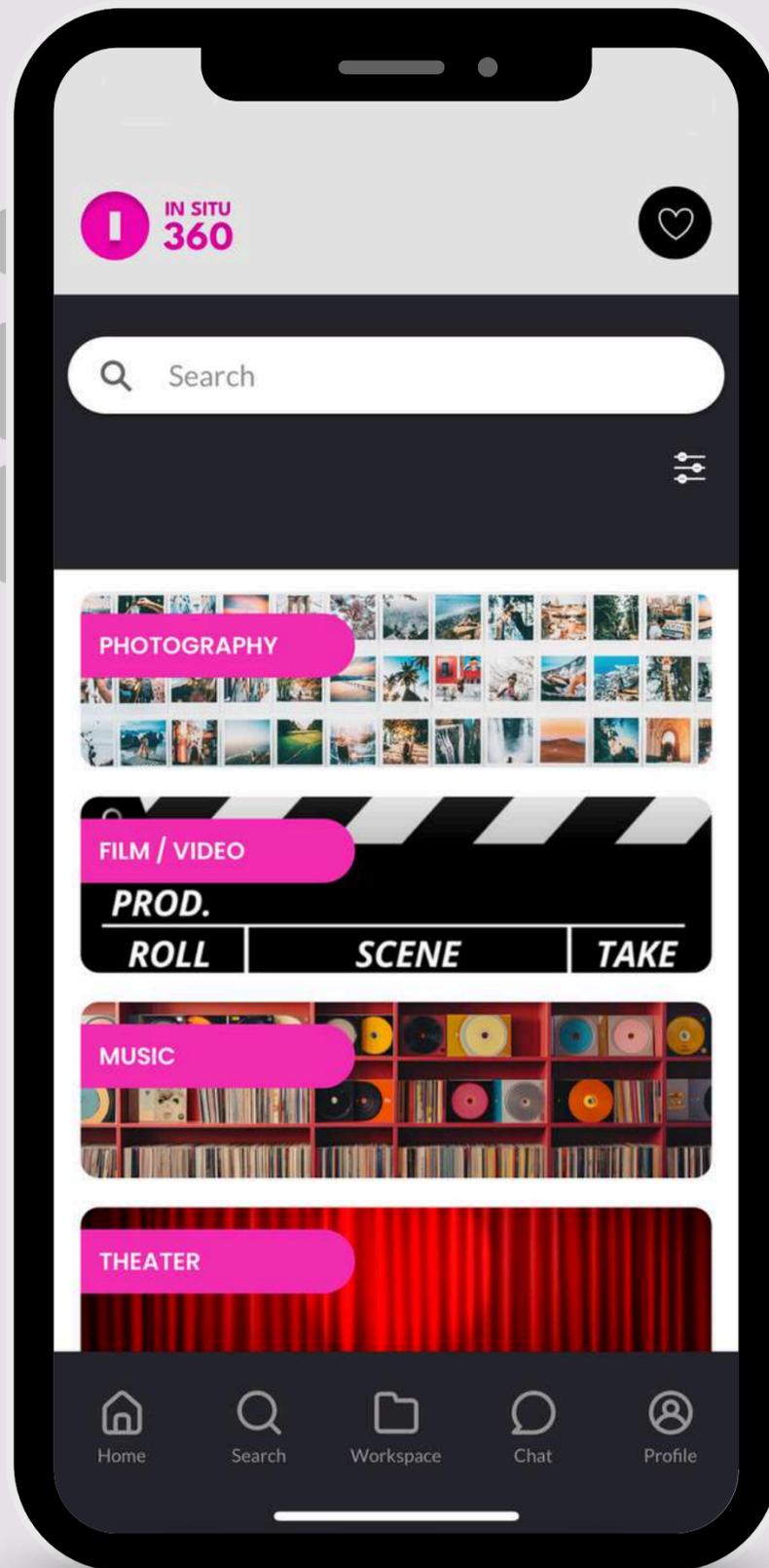
ADDITIONAL PROFILE FIELDS

Once your personal information is set, you can **complete other key sections** within your profile:

- **Jobs:** Add photos showcasing projects you have worked on. This helps potential clients see your experience and expertise.
- **Locations:** Specify where you work and the areas you are willing to travel for work.
- **Social Media:** Link your social media accounts.
- **Languages:** Indicate the languages you speak.

By completing these sections, your profile becomes more **attractive to those looking to contact you.**





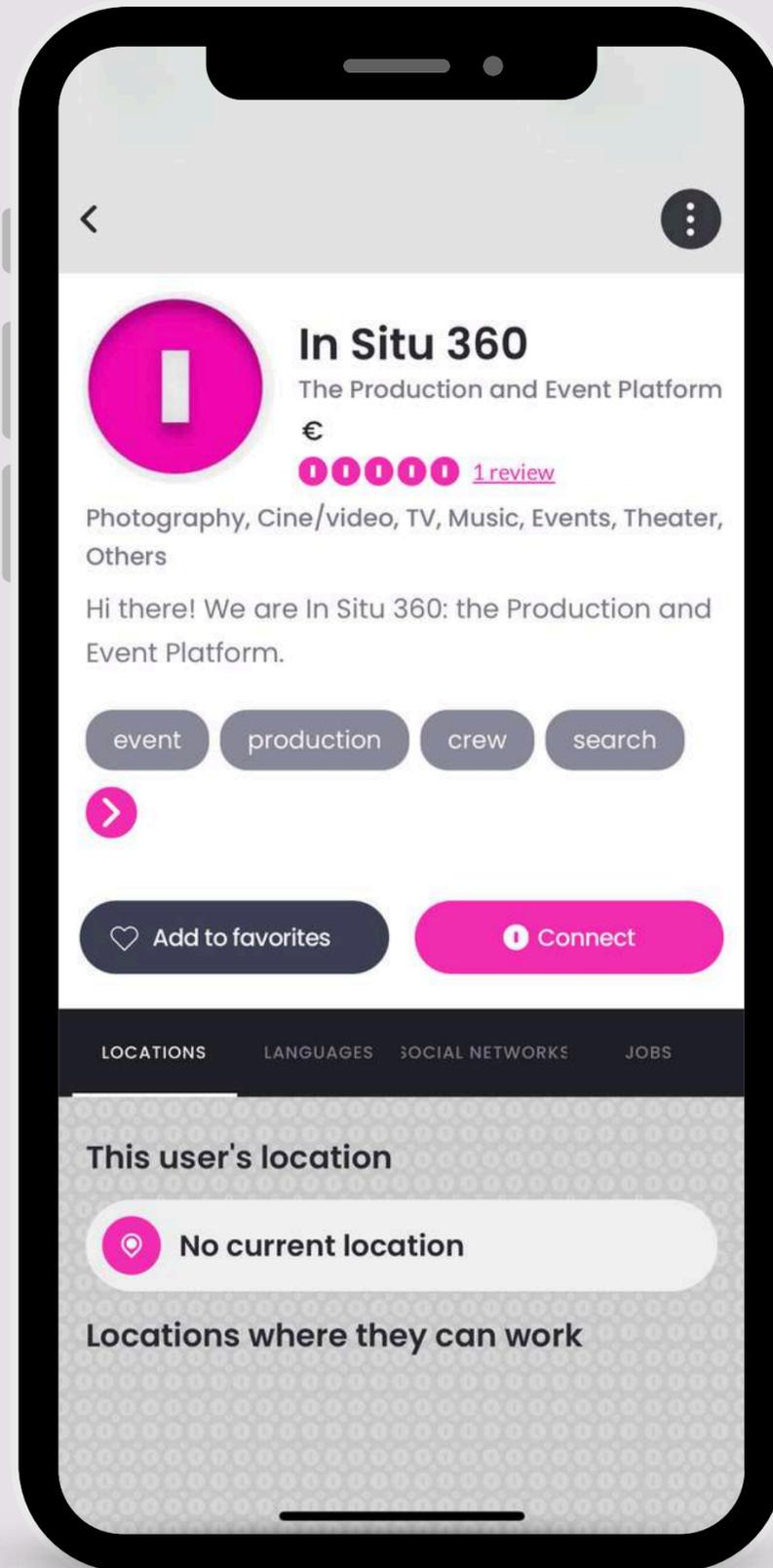
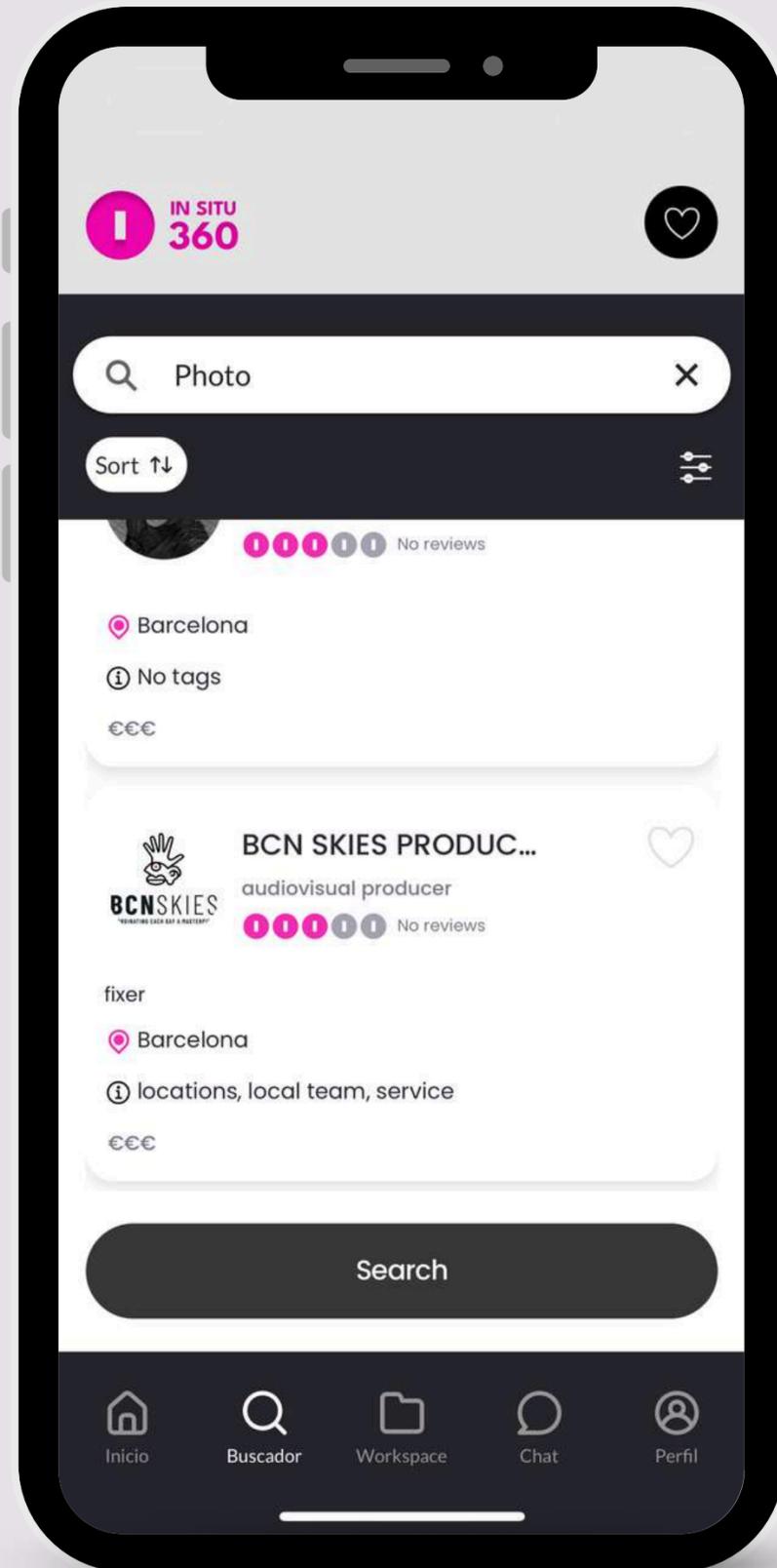
SEARCH & FILTERS

The search function in In Situ 360 **allows you to find professionals, services and suppliers.** Use the search bar to enter keywords and explore categories relevant to your needs.

To refine your search, use the filters:

- **Location:** Specify a city or region to find professionals nearby.
- **Category:** Select one or multiple categories that match your search.
- **Tags:** Add specific keywords and **press +** to narrow down results.
- **Price Range:** Set a budget range to filter results according to your preferences.

Once you have set your filters, **click Search button** to view the most relevant profiles.



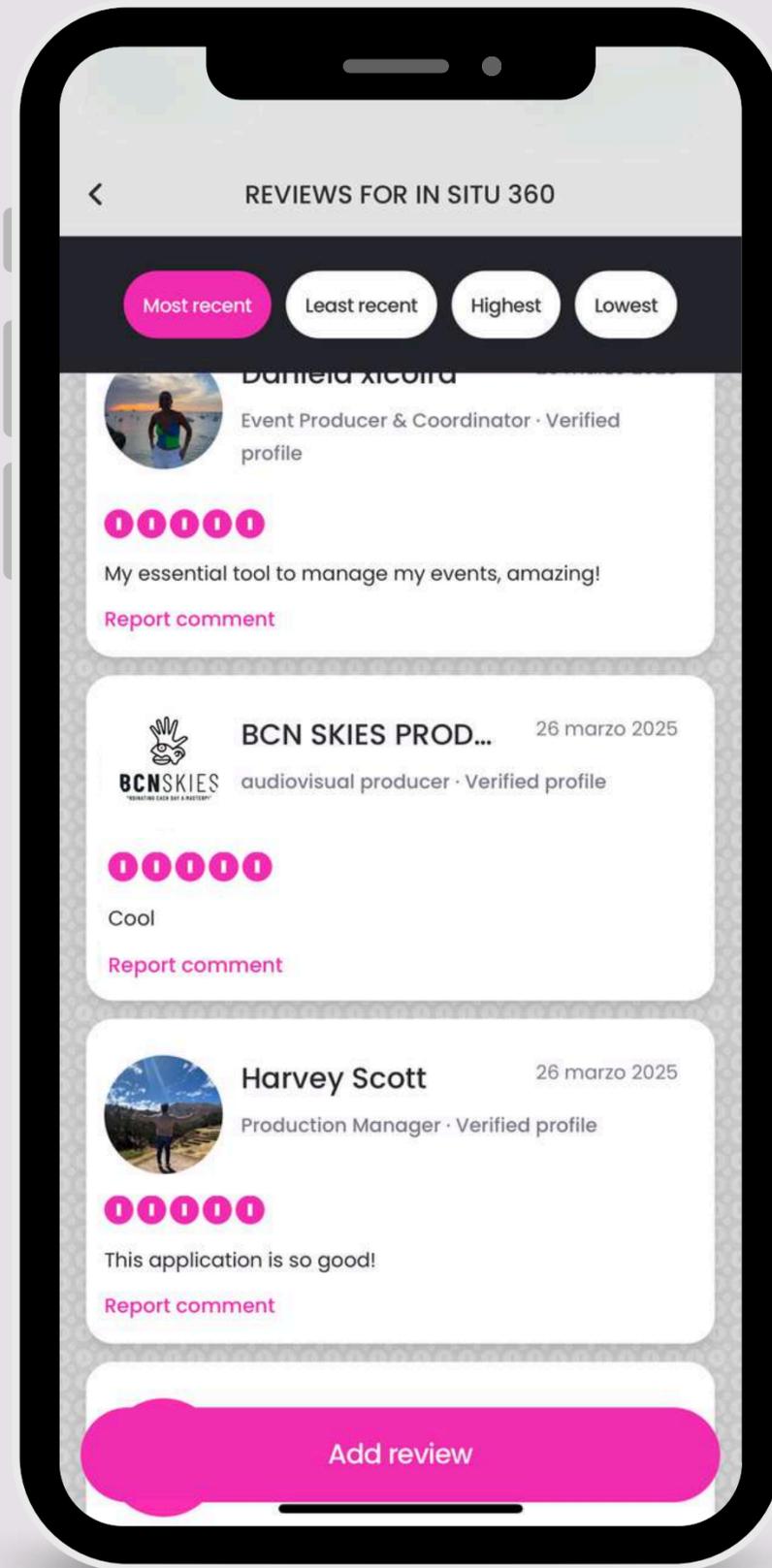
SEARCH RESULTS

After searching, you will see a **list of users** based on your search criteria and applied filters.

By selecting a profile, you will **access detailed information**, including:

- Their experience and portfolio (Jobs section).
- Their location and travel availability.
- Their social media links.
- The languages they speak.
- Their price range (€ icon).

Once you find the right professional, you can **connect with them directly** through the platform.

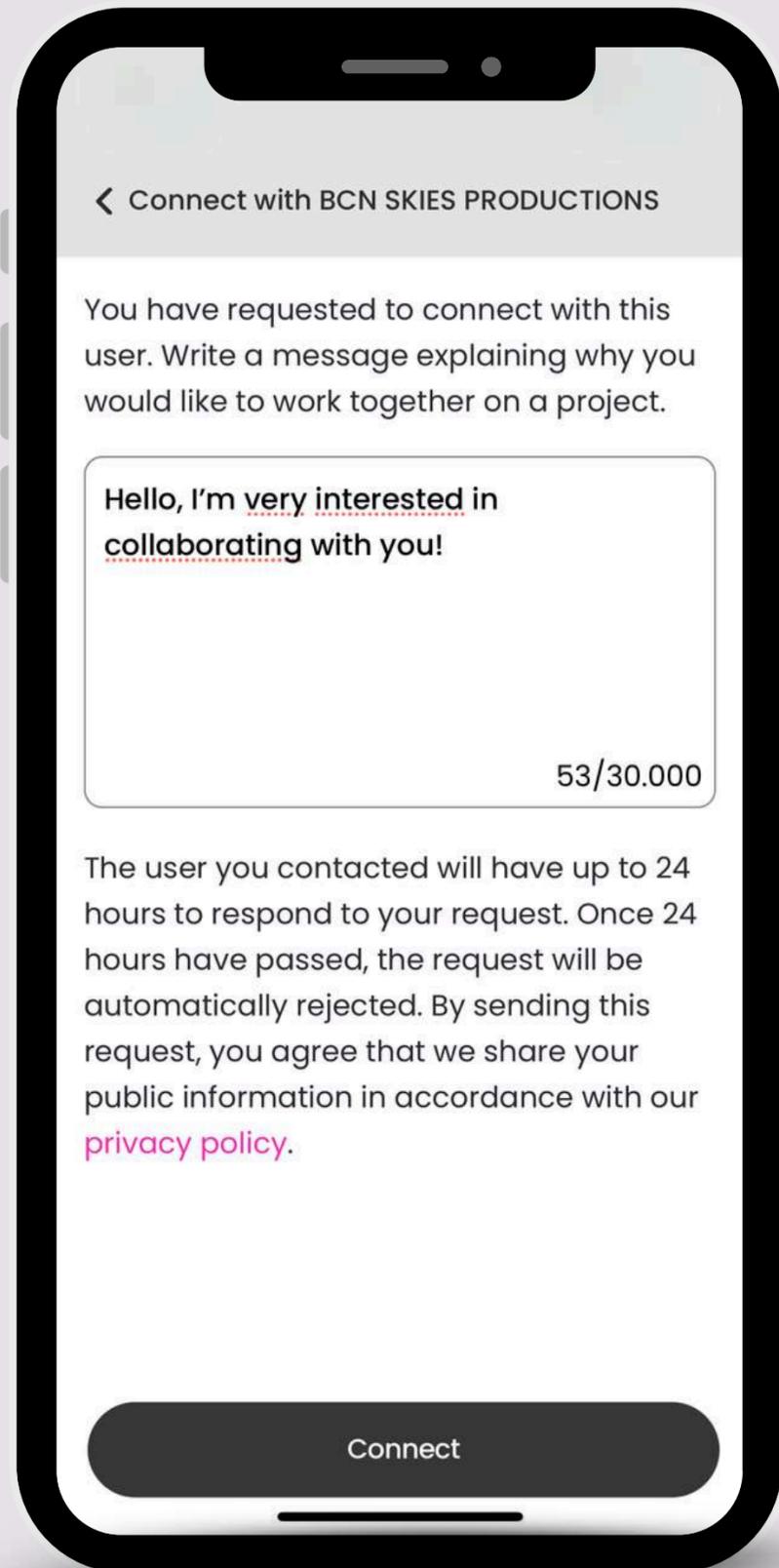


PROFILE REVIEWS

Each profile on In Situ 360 includes a **rating system going from 1 to 5**. These ratings are **based on reviews** from previous projects inside the app.

- Every new profile starts with a **default rating of 3 logos**.
- Over time, as you complete more projects and get reviews, **your rating will adjust based on new reviews**.

High-quality work and positive project experiences will help you **earn higher ratings and stand out** within the In Situ 360 app.

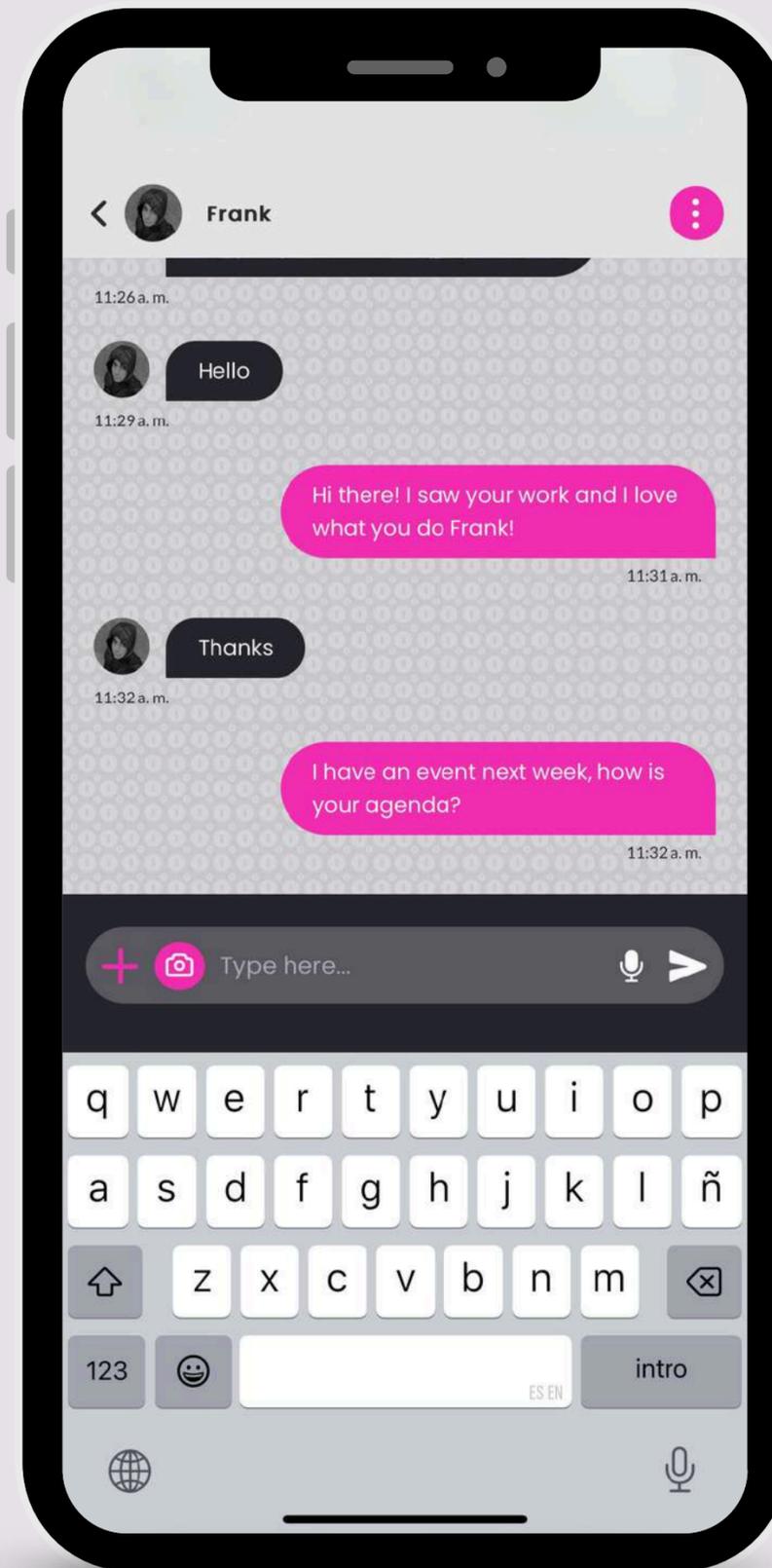
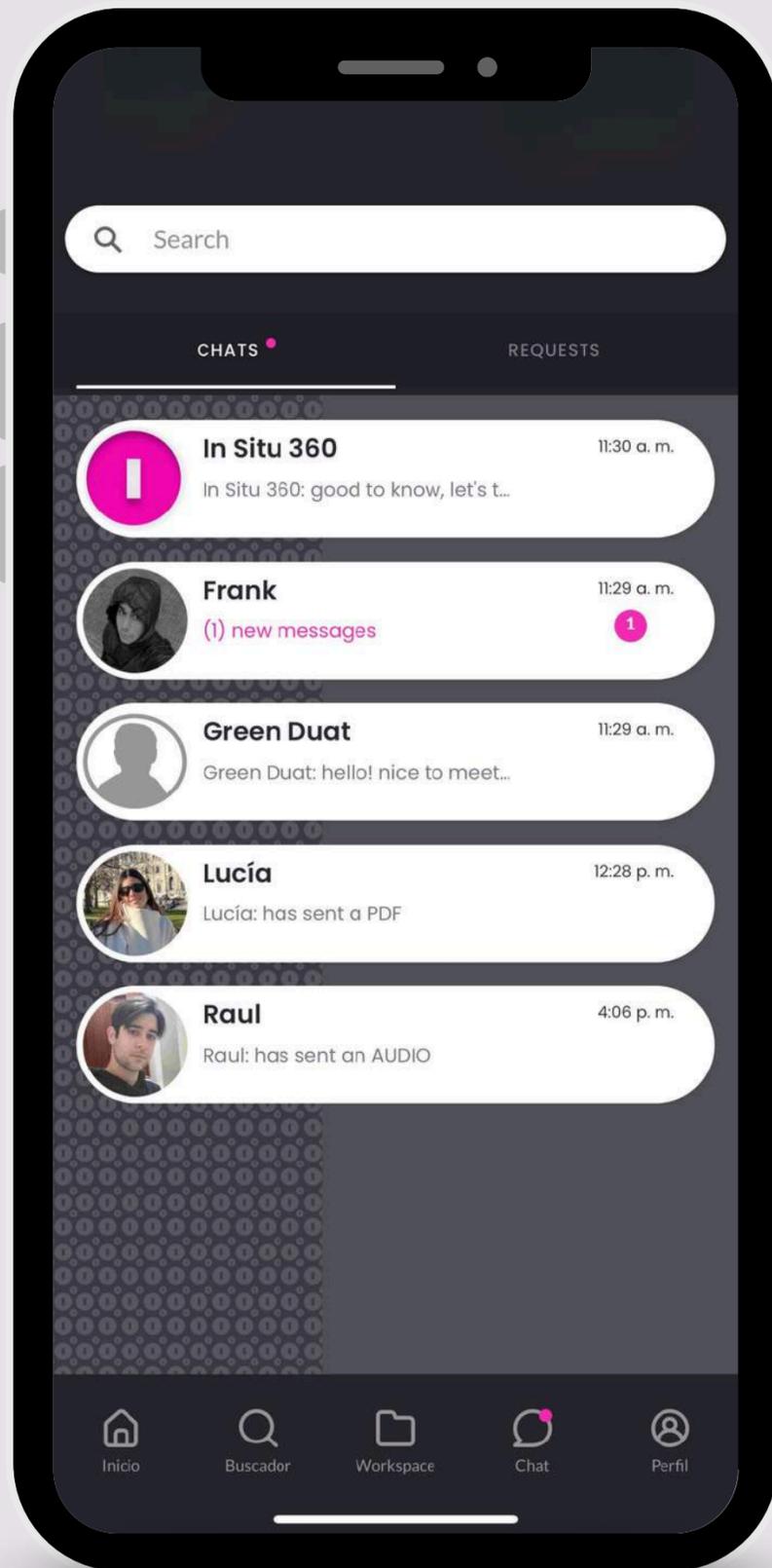


CONNECTING WITH USERS

When connecting with professionals on In Situ 360, you must **include a message explaining why you want to connect with them.**

This tool helps you discard invitations from people who don't align with your goals or project needs.

It ensures that **every connection is intentional and relevant to your professional interests.**



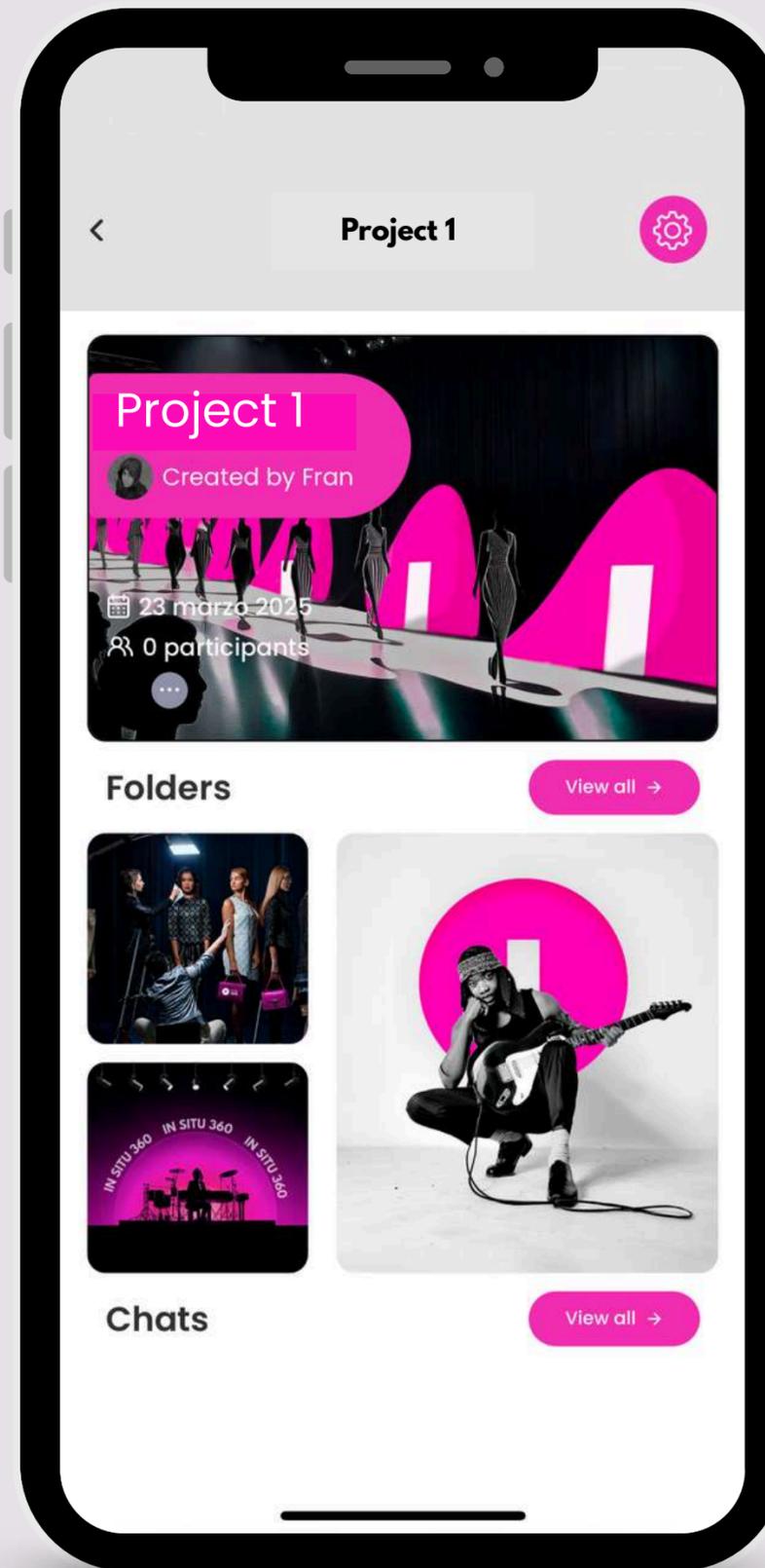
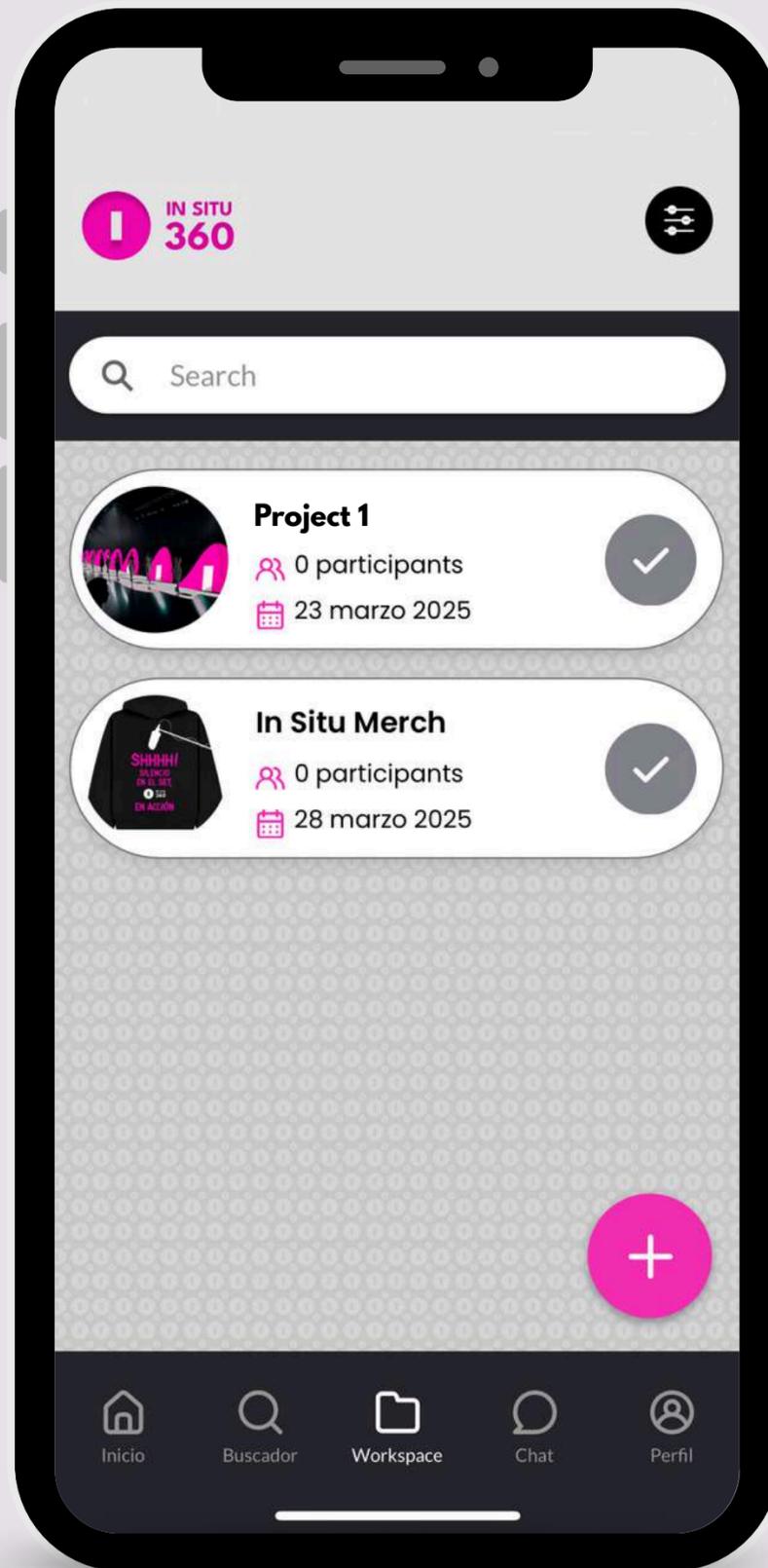
CHATTING WITH USERS

Once connected, **a private chat is opened** so you can start a conversation.

How it works:

- **Instant Messaging:** Send and receive messages in real time.
- **Deleting a Chat:** Tap the *three points in the top-right corner* and select "Delete Chat".

This feature helps you communicate efficiently **without having to share your personal phone number.**



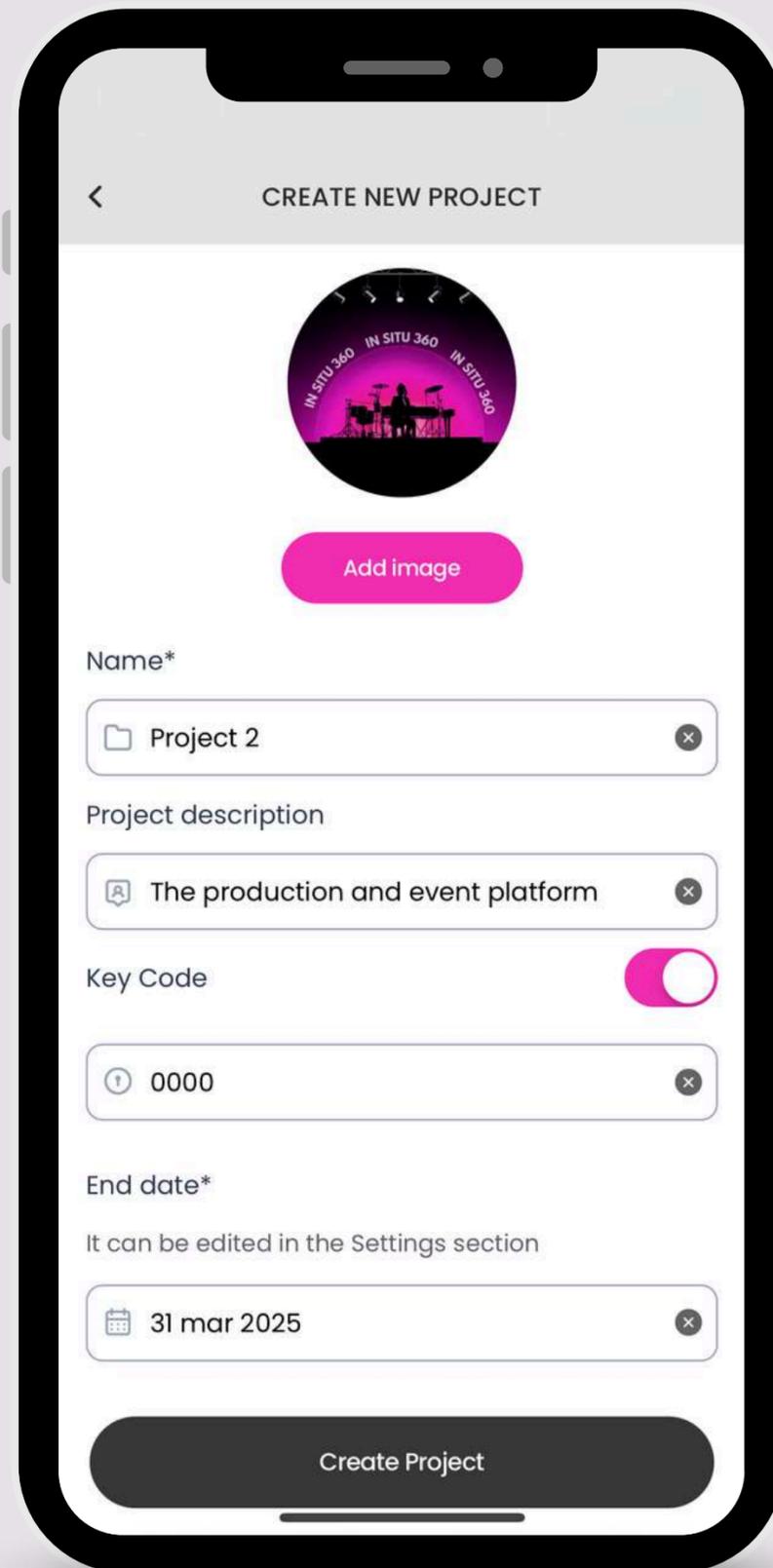
WORKSPACE

The Workspace section in In Situ 360 is designed to help you **manage your projects and collaborate with team members.**

In each project, you can access its overview, which includes:

- **Folders & Files:** Store and access images, videos, documents, and other project-related materials up to 2.5 MB.
- **Chats:** Communicate with team members using dedicated project chats. You can also create groups.

The Workspace allows **centralized project coordination** by keeping everything in one place.



CREATE NEW PROJECT



Add image

Name*

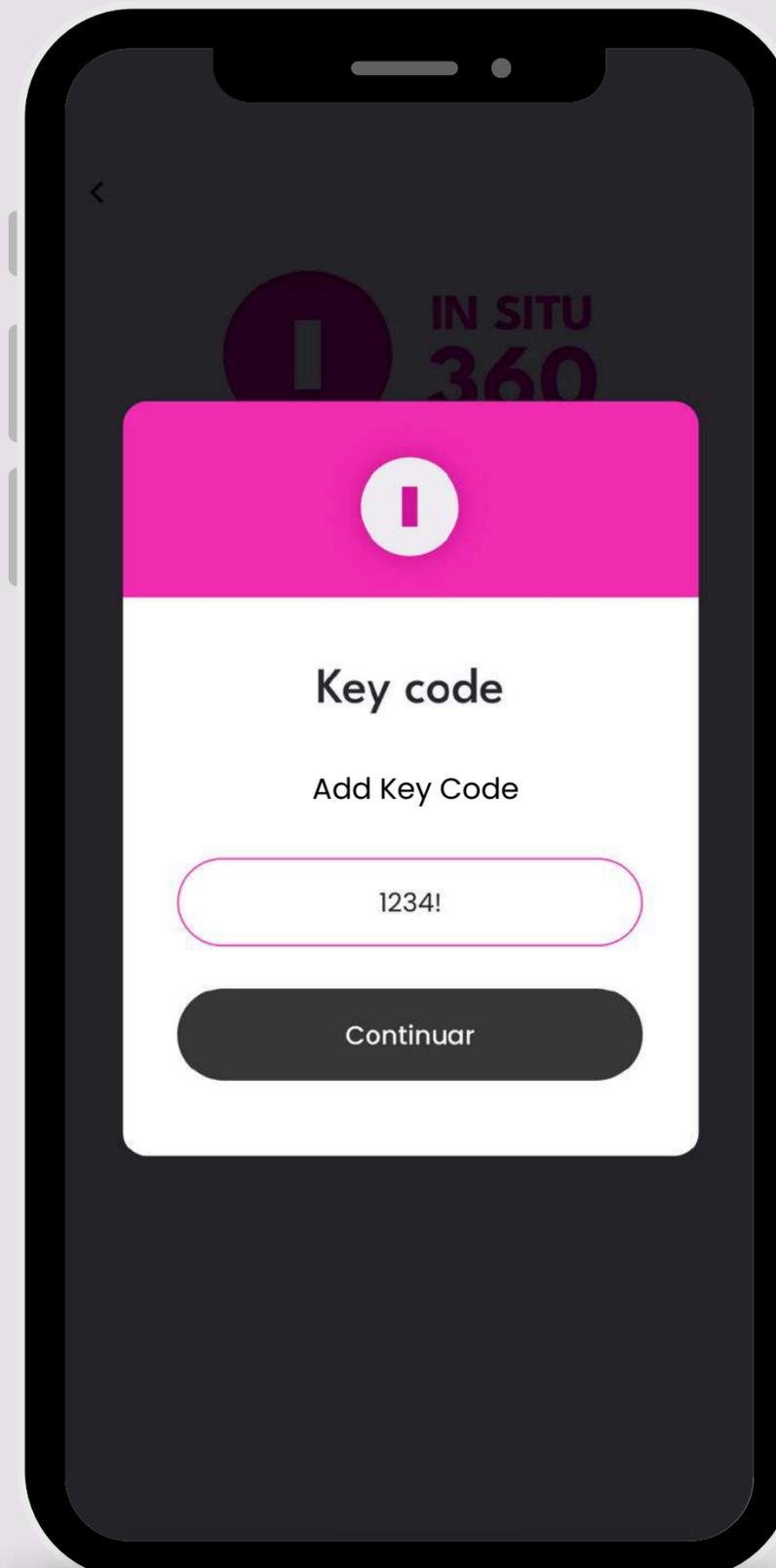
Project description

Key Code

End date*

It can be edited in the Settings section

Create Project





Key code

Add Key Code

Continuar

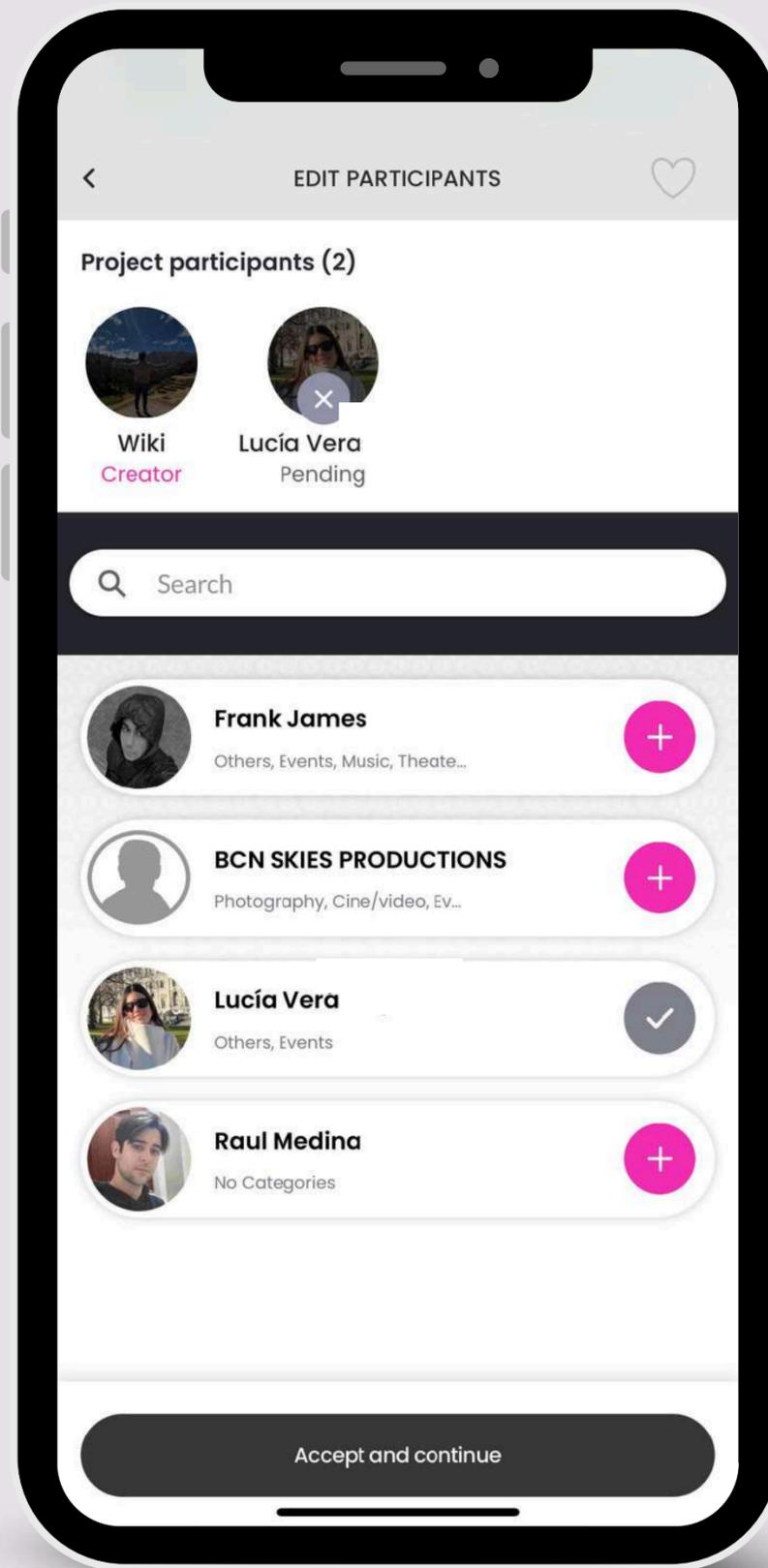
CREATE NEW PROJECT

To create a new project, go to the Workspace section and **tap the "+" button** in the bottom left.

Provide details like the *project image, title, description, key code and end date*.

For added **security**, you have the **option to set a password** (Key Code) and share it with the users you invite to the project.

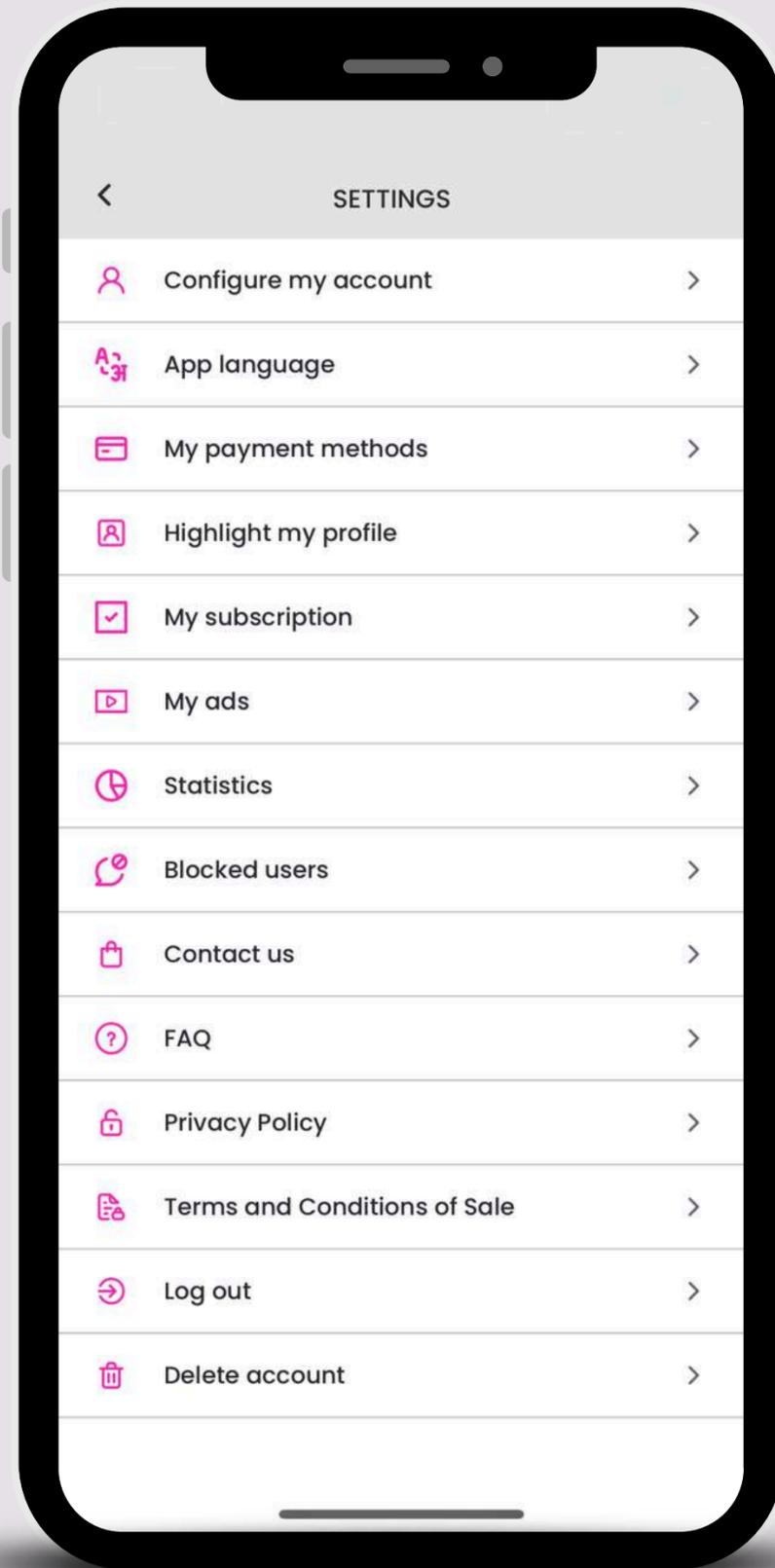
Once all the information is filled out, simply **click Create Project**.



WORKSPACE

The next step is to **invite new members to join your project**. You can only **add users you've connected with**, and you have the option to **assign them specific roles**, such as admin or crew.

You can later add or delete participants in project settings.

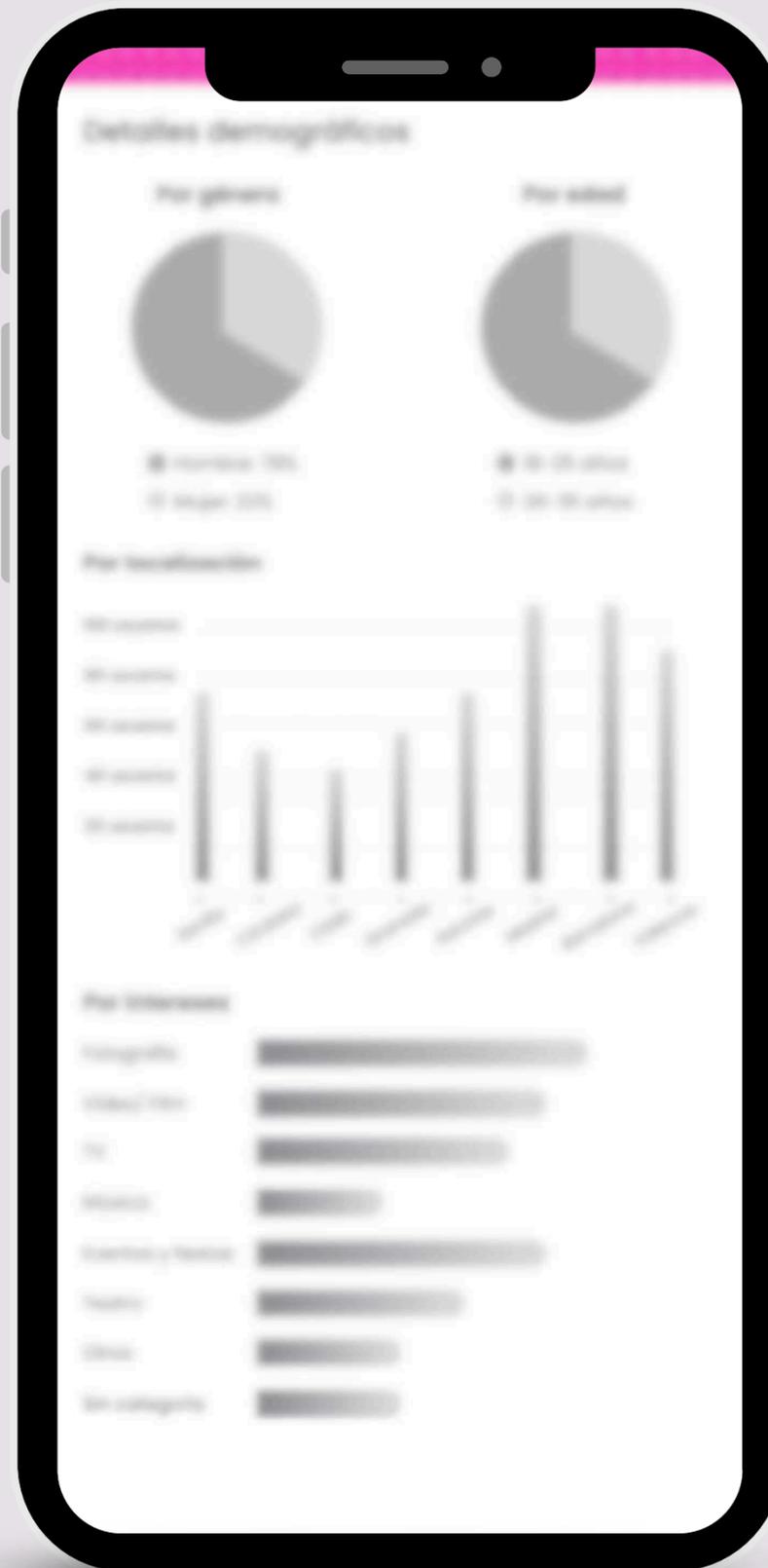
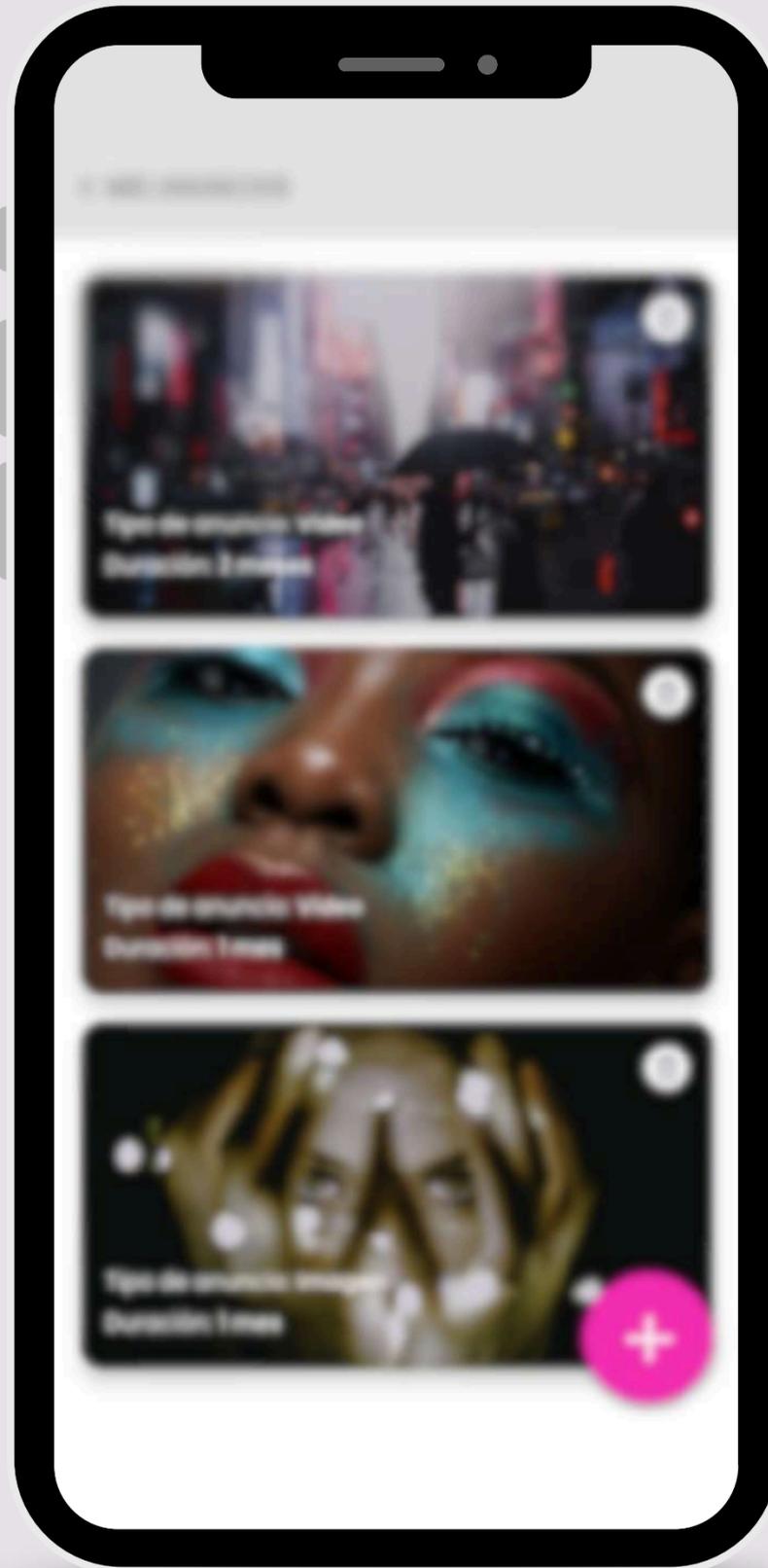


SETTINGS

Settings in In Situ 360 allows you to manage your *account, payment methods, subscriptions and more.*

- **Edit My Account:** Update your *name, email, and change your password.*
- **My Subscription:** Manage your subscriptions.
- **Blocked Users:** Manage blocked accounts.
- **Contact Us:** Reach customer support.
- **FAQ:** Find answers to common questions.

These tools give you **full control over your account** and get the most out of In Situ 360.



FUTURE FEATURES

In a few months, **new features will be available on the app** we're currently working on:

Targeted Advertising

- You'll be able to place ads in the platform, just *choose your target audience* and let us handle the distribution.

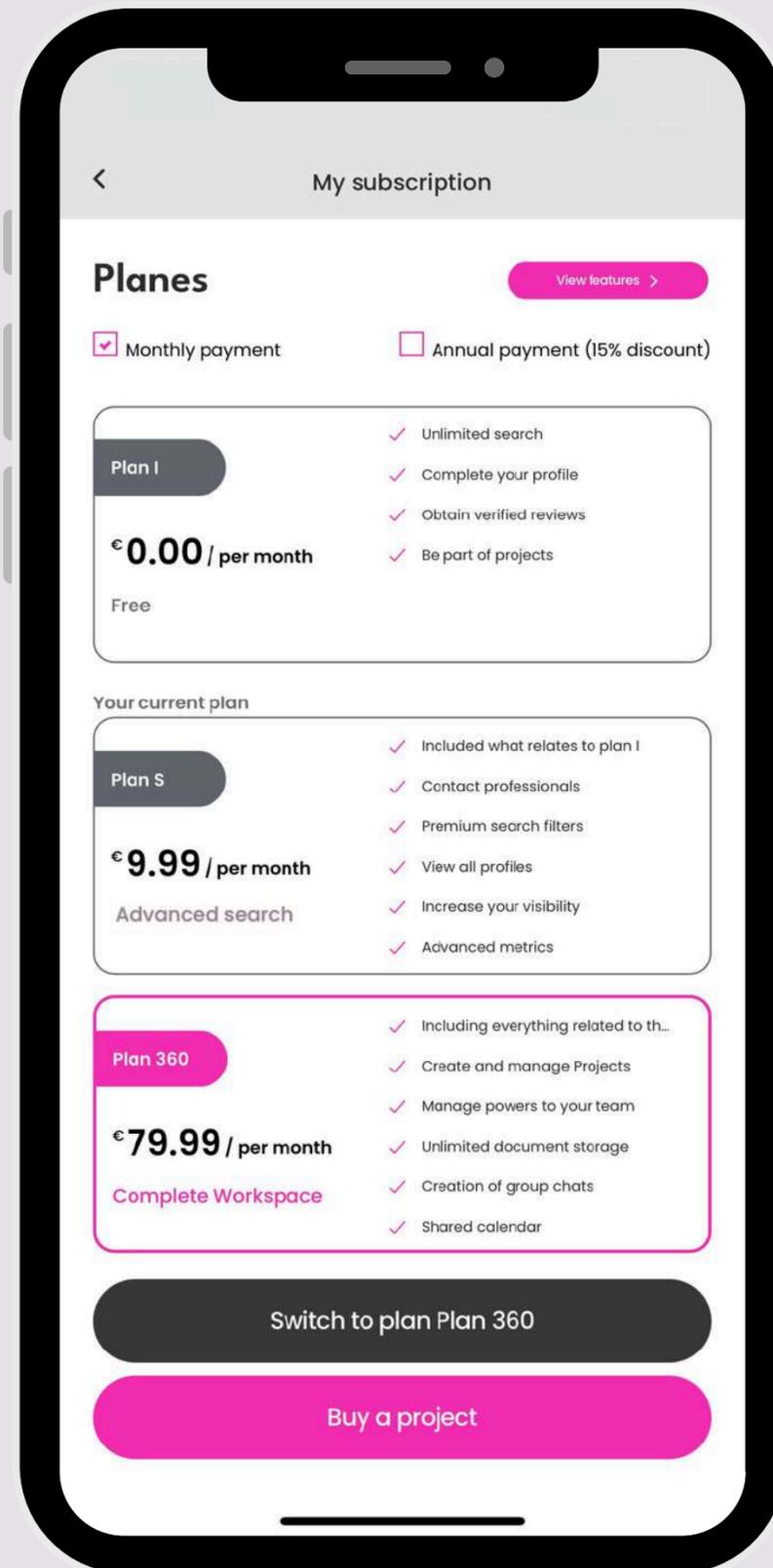
Profile Promotion

- Want *more visibility*? You'll have the option to *promote your profile* so it appears in suggested user lists on the *Home* page.

Profile Insights

- Get access to *demographic statistics about the people visiting your profile*. User privacy is always respected and *no personal data will be shown*.

This is all moving forward—enjoy the journey with us!



SUBSCRIPTIONS

The **app is completely free**. Once you register, you'll automatically get access to Plan I. From there, you can **choose the plan that best fits your needs**.

- **Plan I (Free)**: Basic access to searches, complete your profile, get reviews.
- **Plan S**: Unlock advanced search, direct contact, premium filters.
- **Plan 360**: Full project management tools, team roles, unlimited storage, and group collaboration.

You can **switch your subscription** at any time. Annual plans offer an approximate 15% discount.

Note: The prices shown in this document are for illustrative purposes only and do not reflect the app's actual pricing.



IN SITU
360

Move ON!